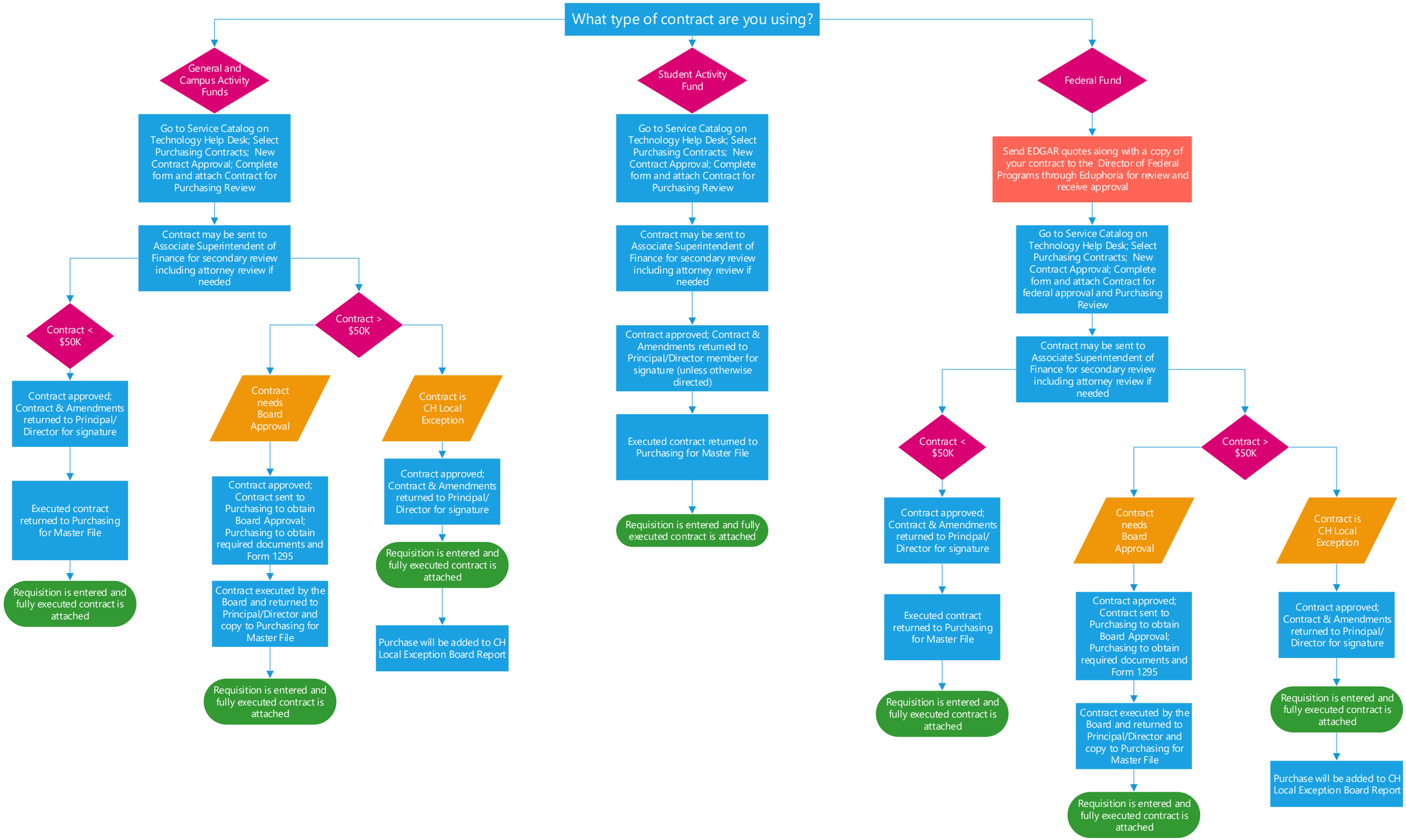Campus and Department Contract Workflow